

Auditor's Fee List Effective: **January 1, 2024**

RECORDING INSTRUMENTS: (Legal Size, "8½ X 14" or less) RCW 36.18.010, 36.22.170;175;178;179

First Page	\$303.50
Each additional page:.....	\$1.00
Each additional title and/or reference number (multi-transaction)	\$303.50
First Page – For some government liens	\$18.00
Each additional page:.....	\$1.00

***EXCEPT** documents titled: Assignment of Deed of Trust, Resignation & Appointment of Successor Trustee, Appointment of Trustee, and Substitution of Trustee:..... **\$18.00**
 Each additional page..... **\$1.00**

***EXCEPT** Deed of Trust (RCW 36.22.181)..... **\$304.50**
 Each additional page:..... **\$1.00**

***EXCEPT** Documents presented by Employment Security Department

.....	\$15.00
Each additional page	\$ 1.00

***EXCEPT** Birth, Marriage Dissolution, and Death Records

.....	\$18.00
Each additional page	\$ 1.00

EMERGENCY NONSTANDARD DOCUMENT FEE (RCW 65.04.047) **\$50.00**

*In addition to all other applicable recording fees

MAPS: (Plats, Short Plats, Survey/Binding Site Plans, & Condominiums) (RCW 36.18.010; WAC 332-150-030)

First Page.....	\$423.50
Each additional page	\$5.00
Each additional owner's name (on plats & surveys/binding site plans)	\$1.00

UCC TERMINATION (RCW 62A.9A.525)

First Page.....	\$303.50
Each Additional page:.....	\$1.00

MILITARY DISCHARGE DOCUMENTS: (RCW 73.04.030) **No Fee**

***EXCEPT** Request for Exemption from Public Disclosure **\$7.00**

CEMETERY PLATS (each lot) (RCW 36.18.010)..... **25 cents (minimum of \$25.00)**

ACKNOWLEDGMENTS, DEDICATIONS & DESCRIPTIONS (each) (RCW 36.18.010) **\$1.00**

MARRIAGE LICENSE (RCW 36.18.010;28B.04 & Resolution) cash or bankcard only (**no checks**) .. **\$72.00**

MARRIAGE PACKET REPRINTED..... **\$6.00**

PROCESS SERVERS - ANNUAL REGISTRATION FEE (RCW 36.22.210)..... **\$10.00**

ADMINISTERING AN OATH/TAKING AN AFFIDAVIT: (with or without seal) (RCW 36.18.010)**\$2.00**

COPIES: (RCW 36.18.010)

RECORDS SEARCH (per hour) (RCW 36.18.010) **\$8.00**

CERTIFIED COPIES: (Legal Size, "8½ X 14" or less) (RCW 36.18.010)

First Page:	\$3.00
Each Additional Page:	\$1.00

NON-CERTIFIED COPIES (8½ X 14" or less) (RCW 36.18.010 & 36.22.170) each page **\$1.00**

COMPUTER LISTING COPIES (per page)..... **\$0.15**

DIGITAL IMAGES OF RECORDED DOCUMENTS ON CD **.\$11.00 PER CD plus \$.01 PER IMAGE***

DIGITAL IMAGES OF RECORDED DOCUMENTS BY FTP**\$5.00 PER DAY plus \$.01 PER IMAGE***
 (requests for multiple days will be handled as a “data dump” as set forth below)

DIGITAL IMAGES OF LFM’S EMAILED each page **\$1.00**

LARGE EXTRACTS EXCEEDING ABOVE (“DATA DUMP”) **\$.01 PER IMAGE***
 As well as hourly rate charged by IT Department and cost of media device (i.e., portable drive)

*Indexes may be included in any of the above at no additional charge

COPIES – Other Departments

Accounting.....	No charge up to 33 pgs.; .15 per page over 33 pgs.
Election.....	No charge up to 33 pgs.; .15 per page over 33 pgs.

Auditor staff cannot offer legal advice or determine the legal correctness or function of the content of your document. It is highly advised that you consult a professional before recording. The responsibility for properly preparing an instrument is that of the document preparer. It is not the responsibility of the County Auditor or Deputy Auditors to screen the document to make sure it is properly drafted. The County Auditor's responsibility is limited to verifying the document meets formatting requirements. Submitters bear the cost of any documents requiring re-recording to correct deficiencies or errors.



November 1, 2023

To: Recording Customers

From: Shawn Bohlinger, Recording Manager

RE: **Fee Changes Effective January 1, 2024**

Effective January 1, 2024, HB 1474 will increase the fee to record certain documents by \$100.00. Beginning January 1, 2024, the county auditor must collect a Covenant Homeownership Program (CHP) assessment of \$100.00 for each document recorded, with certain exemptions. The assessment is in addition to any other charge, surcharge, or assessment allowed by law. The county auditor may retain up to 1 percent of the moneys for collections costs and must remit the remainder to the State Treasurer to be deposited in the Covenant Homeownership Account (CHA).

The CHP assessment does not apply to assignments or substitutions of previously recorded deeds of trust; documents recording a birth, marriage, divorce, or death; any recorded documents otherwise exempted under state law; marriage licenses issued by county auditor; documents recording a name change order; or documents recording a federal, state, county, city, or water-sewer district, or wage lien or satisfaction of lien.

The fee schedule for the Recording Department can be found on our website at: www.bentonauditor.com

State law requires that we collect full fees and distribute them to the appropriate agencies. As a result, if a document is submitted without full payment, we are required to send it back and request that it be submitted with the correct fee. In these cases, we will notify you of the fee we expect to be submitted.

We understand that any delay in recording documents has significant impacts to businesses and our shared customers, so we strongly encourage you to contact us with any questions or to verify the recording fee prior to submitting your documents. Our recording staff can be reached at (509) 736-2727, Monday through Friday, 8:30am to 4:30pm.